

# Employee Self Service App



# Apply Leave or Missed Attendance



Employee

A screenshot of a mobile application interface titled "APPLY LEAVE". The form contains several input fields: "Title", "Leave Type" (with a dropdown menu labeled "Select Leave Type"), "Start Date" (with the value "2024-03-13"), "End Date" (with the value "2024-03-13"), and "Reason For Leave". A blue "Submit" button is located at the bottom of the form.

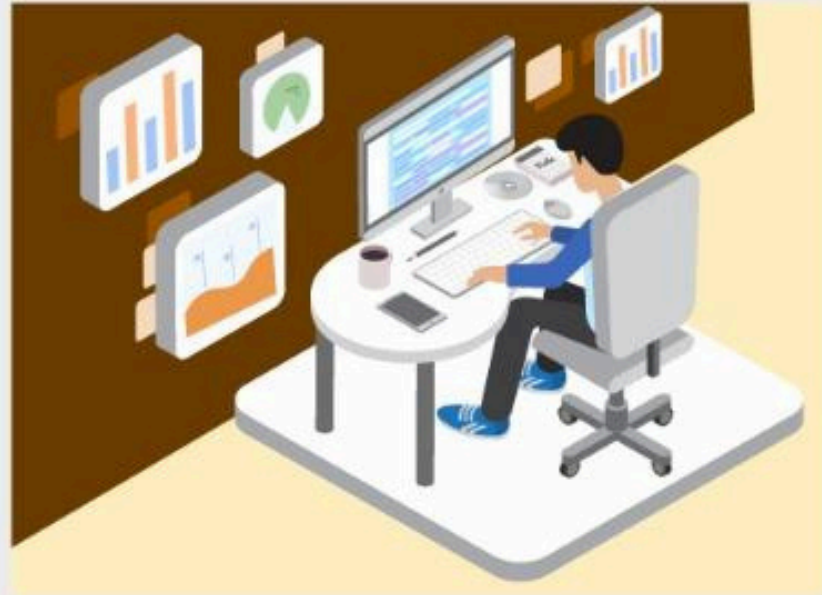
Communicate Early Leaving or Late Coming

A screenshot of a mobile application interface titled "APPLY EARLY LEAVE". The form includes fields for "Title", "Select Date" (with the value "2024-03-13"), "Select Time" (with the value "3:05 PM"), and "Reason For Leave". A blue "Submit" button is positioned at the bottom.

A screenshot of a mobile application interface titled "Attendance Correction". It features a "Correct Attendance" button at the top. Below it, a modal dialog box titled "Choose an Option" is displayed, containing two buttons: "Correct In Time" and "Correct Out Time". The background shows a list of attendance records for various dates, including "March 13, 2024" with a start time of "12:00 PM" and an end time of "12:04 PM".

Attendance Correction

# GIS Attendance Capture



Admin  
Reports

Geofence  
Attendance



**GIS Attendance**



Onfield Visit  
Marking

Geofence  
Attendance



# Attendance Upload/Fetch via API

<div style="display: flex; justify-content: space-around; align-items: center;"> <span style="background-color: #007bff; color: white; padding: 5px 15px; border-radius: 5px;">UPLOAD ATTENDANCE</span> <span style="background-color: #007bff; color: white; padding: 5px 15px; border-radius: 5px;">RE - UPLOAD ATTENDANCE</span> <span style="background-color: #007bff; color: white; padding: 5px 15px; border-radius: 5px;">FETCH ATTENDANCE VIA API</span> </div>										
<div style="display: flex; justify-content: space-between; align-items: center;"> <span>Show <input type="text" value="10"/> entries</span> <span>Search: <input type="text"/></span> </div>										
Employeeid	Employee Name	Department	Date	First Time Zone		Second Time Zone		Late Time	Leave Early	Action
				On-duty	Off-duty	On-duty	Off-duty			
<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>	<input type="text" value="All"/>
125	Deepak Mehta	Finance	2/1/2025 12:00:00 AM	09:00:00	17:00:00	08:50:00	17:00:00	0	0	<a href="#">EDIT</a>   <a href="#">VIEW</a>
124	Mohit Agarwal	Sales	2/1/2025 12:00:00 AM	09:00:00	17:00:00	00:00:00	00:00:00	0	0	<a href="#">EDIT</a>   <a href="#">VIEW</a>
123	Kavita Pandey	IT	2/1/2025 12:00:00 AM	09:00:00	17:00:00	09:20:00	16:50:00	20	10	<a href="#">EDIT</a>   <a href="#">VIEW</a>
122	Ravi Shankar	Admin	2/1/2025 12:00:00 AM	09:00:00	17:00:00	09:00:00	17:00:00	0	0	<a href="#">EDIT</a>   <a href="#">VIEW</a>
121	Anita Bose	Legal	2/1/2025 12:00:00 AM	09:00:00	17:00:00	09:35:00	17:05:00	35	0	<a href="#">EDIT</a>   <a href="#">VIEW</a>
120	Manoj	Operations	2/1/2025	09:00:00	17:00:00	09:00:00	17:00:00	0	0	<a href="#">EDIT</a>   <a href="#">VIEW</a>

# Admin Interface



Admin

Late Coming  
or Early  
Leaving  
Intimations

Month / Year

3 / 2023

Employee

--SELECT--

Employee Request 6

Show  entries Search:

Employee	Attendance Date	First Time Zone		Second Time Zone		Present Time (hrs)	Late/ Early	Overtime (hrs)	Absent/ Present	Type of Leave	Pending with User	Action
		On-duty	Off-duty	On-duty	Off-duty							
All	All										All	All
10467 - MATES ANDRU GORAIKAR	01-03-2023	10:05:00	19:09:00			09:07:00			Present			<span style="background-color: #007bff; color: white; padding: 5px 10px; border-radius: 15px; display: inline-block;">Apply Leave</span>
10467 - MATES ANDRU GORAIKAR	02-03-2023	11:00:00	23:01:00			12:01:00	Late	03:01:00	Present			<span style="background-color: #007bff; color: white; padding: 5px 10px; border-radius: 15px; display: inline-block;">Apply Leave</span>
10467 - MATES ANDRU GORAIKAR	03-03-2023	10:07:00	15:30:00			05:23:00	Early		Present			<span style="background-color: #007bff; color: white; padding: 5px 10px; border-radius: 15px; display: inline-block;">Apply Leave</span>
10467 - MATES ANDRU GORAIKAR	04-03-2023								Absent	CL	<span style="background-color: #e0e0e0; padding: 5px 10px; border: 1px solid #ccc; display: inline-block;">🔔 CHHAYA M. PRABHU ( HR Manager )</span>	<span style="background-color: #007bff; color: white; padding: 5px 10px; border-radius: 15px; display: inline-block;">Apply Leave</span>

Send a message for Pending Action



# Apply Leave



Admin

Dashboard

Master Admin •  
Department Master  
Designation Master  
Grade Master  
Leave Master

Manage Leaves •  
Attendance Upload  
Weekly off Upload  
Holiday Master Upload  
Leave Application

Employee Attendance •  
Current  
Previous

Salary Admin •  
Level Increment  
Bonus Calculation

System Admin •  
Roles Admin  
Users Admin

ADMIN (+)

Month/Year: 3/2023

Employee Request 4

Search:

Employee	Requesting with User	Action
All	All	Apply Leave
10467 - MATES ANDRU GORAIKAR		Apply Leave
10467 - MATES ANDRU GORAIKAR		Apply Leave
10467 - MATES ANDRU GORAIKAR		Apply Leave
10467 - MATES ANDRU GORAIKAR	04-03-2023	Absent CL <span>CHHAYA M. PRABHU ( HR Manager )</span>

### Leave Apply Form

Leave Type: -

Start Date:

End Date:

Current Balance: - **15.5 Day(s)**      Effective Leave: - **0 Day(s)**

Is half day      Reason: -

Description:-